

November 18, 2015  
8:40 a.m.  
Newport, Oregon

The Parks and Recreation Committee of the City of Newport met on the above date in the Newport Recreation Center.

Members present were Ed Simon, Sandra Surber, Nancy Steinberg, Karen Smith, Fred Springsteen, Jennie Scarborough, Geri Kern, Kevin Greenwood, Paul Stangeland, Jeff Schrantz. Absent: Mark Saelens; City Council Liaison.

Staff/Guests Present: Parks and Recreation Director Jim Protiva

#### **Action Items**

MOTION: Steinberg moved to approve the minutes of the August 19, 2015 meeting. Scarborough seconded. The motion carried unanimously in a voice vote.

#### **Public Comment**

None.

#### **Director's Report**

Protiva handed out the monthly report for October and reviewed it with the Committee. Protiva informed the Committee that Parks and Recreation fees would not be adjusted until July 1, instead of the historical adjustment on January 1<sup>st</sup> of the year. The City was reviewing all City fees and wanted them all to be adjusted at one point during the year. He noted the Young Professional's Thanksgiving Dinner for seniors would be held on Saturday at the 60+ Center. Today, the Department was planting a tree in conjunction with the Montessori school.

#### **Sub-Committee Comments**

**Municipal Pool:** It was noted that the Committee had toured the pool project area before the meeting started. Steinberg mentioned that before the pool bond had been passed, a Facebook page had been started by the Public Action Committee to help promote the project. She said the popularity of the page had died down when the bond passed, but now that the project was underway, the interest was building again. Steinberg asked if Protiva had any input on what she might post on the page. Protiva said he appreciated the question, but believed that whatever she posted would be fine. Protiva stated that it might be interesting for the public to know that all the pavers and plants from the back patio had been taken and re-purposed. He mentioned that the Master Gardeners took many of the plants and will re-plant them.

**Tree City USA:** Steinberg reiterated that they would be planting a tree at Coast Park as part of the Tree City USA requirements. Steinberg supplied draft guidelines on the memorial tree idea that they had previously discussed. The Committee discussed if there should be a policy on the type of tree that would be planted. Surber asked about potential future construction where a memorial tree is planted, and about the replacement of a tree that dies. Protiva stated that they should add wording about both of the issues and that this would become part of the Parks Master Plan.

MOTION: Greenwood moved to forward the concept of a Memorial Tree Plan to the City Council. Seconded by Stangeland. The motion carried unanimously in a voice vote.

**Rec. Center, Programming, Sports, Events:** Protiva stated that our Lead Fitness Instructor has resigned, so we have lost several of our ongoing classes, plus assistance for our patrons upstairs. We are currently advertising to fill the position. The Department is currently working on the Winter Activity Guide, which should be out by mid-December. Kerns asked about the cardio equipment and how it was replaced. Protiva noted that we try to replace 2-3 machines per year. Simon asked about the Athletic Edge gymnastic tournament that is normally held in late January and if it would be held this year. Protiva stated that the owners were planning on holding the tournament here, regardless of the construction happening.

**Foundation:** Protiva stated that there was no recent action by the foundation. There had been no cash infusion, so they haven't been able to do anything. He noted that he had tasked staff with putting together some kind of celebratory thing together, but nobody had done anything about it. Protiva said that until he or others help them get motivated, it will probably just flounder along.

**Parks, Trails & Forests:** Protiva stated that the current pool was in a park designation, and until recently, the City had thought that it would become the trail head for Forest Park. However, the School District has reached out to the City requesting that the City turn the property over to them for parking. There has been no decision yet on what will happen.

Greenwood noted that he was recently notified that trail access to the Northwest Natural Gas property, where people like to walk their dogs, would be cut off, soon. They will be putting a fence up because of a large infrastructure addition.

### **Develop Next Agenda**

Pool Project Update  
Memorial Tree Program  
2016 Goals

### **Meeting Schedule**

The next meeting is scheduled for December 16, 2015.

### **Adjournment**

Adjournment - Having no further business, the meeting adjourned at 9:38 a.m.